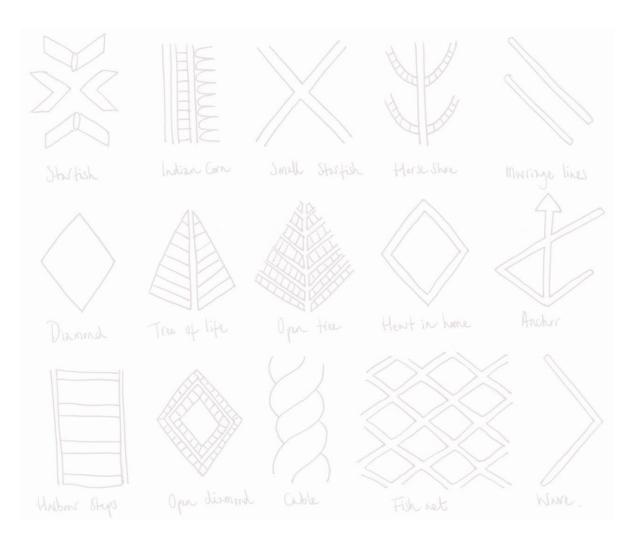


# Comann Eachdraidh Eirisgeidh

# **Data Protection Policy**

Policy Outlining the Handling and Protection of Personal Data for Comann Eachdraidh Eirisgeidh

# February 2024



Eriskay Jersey Patterns



### Comann Eachdraidh Eirisgeidh Data Privacy Notice

This Data Privacy Notice explains what personal data is collected by Comann Eachdraidh Eirisgeidh through our membership, events, and activities, and how and why we use your data.

Comann Eachdraidh Eirisgeidh is a charity supported by public donations, funding, and community event fundraising. We are dedicated to preserving Eriskay's heritage and supporting community engagement.

Personal Data is any information relating to an individual who can be identified from that data, such as name, job title, email, telephone, address, or photographs.

## Purpose and Lawful Basis for Processing Your Data

We collect and use your personal data to facilitate membership management, notify you of events, workshops, and project developments, and support our community activities. Your data will only be used for the specified purposes.

We keep your personal data up-to-date and store it securely, employing technical measures to protect it from loss, misuse, unauthorized access, and disclosure. We ensure that we do not collect or retain excessive personal data.

## How Long We Keep Your Data

Your data will be stored in our database for up to 10 years. Any information provided in support of applications or evaluations will be retained for the same period. After 10 years, your personal data will be removed, but records of your involvement will be maintained to reflect the relationship with Comann Eachdraidh Eirisgeidh.

#### Fraud Prevention

We may undertake checks to prevent fraud, processing the personal data you provide and information from third parties. Law enforcement, regulators, and other funders may also access this data for crime prevention.

### **GDPR Rights**

Under GDPR, you have the right:

- To access your personal data.
- To correct any inaccuracies.
- To request your data be removed if no longer necessary.
- To withdraw consent at any time.

#### Data Controller

To exercise your rights or make a complaint about how we use your data, please contact Comann Eachdraidh Eirisgeidh at:

Email: <a href="mailto:secretary@eriskayheritage.scot">secretary@eriskayheritage.scot</a>

#### Address:

Comann Eachdraidh Eirisgeidh, Eriskay Community Office, Rubha Bàn, Isle of Eriskay, HS8 5JJ

We value your privacy and will never share your data without your consent. By engaging with our services, you agree that we may process your information in accordance with these terms.